

In-Home Life Group Weekly DELEGATION

Date: _____

Name and Phone

Greeting _____

Name Tags _____

Drinks _____

Chips / salty snack _____

Sweet snack _____

Ice Breaker _____

Bible Study _____

Worship _____

Group Prayer _____

Empty Chair Prayer _____

**Leadership Moment /
Delegation** _____

Attendance _____
Post to ChurchTeams website

Reminder Caller _____

About the Delegation Sheet

Leaders, here's a brief description of each item.

Greeter is someone to greet people at the door and make sure everyone gets a name tag.

Name Tags - Peel and stick with a Sharpie are fine, but this person may want to do creative tags on a computer if that's their bent. Just have extras for visitors.

Ice Breaker – See your “Ten Steps” material you received in training. Have copies of the ice breaker page available or they can search Google for “ice breakers”.

Worship – Does not have to be musical. Can be as simple as someone bringing in the words to a favorite praise chorus and sharing why it's one of their favorites. Or having people read from one of the praise psalms (145 thru 150) aloud as they feel led while soft instrumental music is playing. See your “10 Steps” material for more ideas.

Bible Study – The facilitator of the study/discussion. You will most often take this yourself but should seek, outside group time, to enlist one or two apprentice leaders who regularly get a chance to facilitate in order to build new Life Group leaders.

Empty Chair Prayer – This is a short prayer usually leading off the group prayer time just after the Bible study. Pray that God will give the group members divine appointments and fill the empty chair next week as members invite new people. The goal is everyone inviting someone to group every week. Personal invitation by members is the number one way a group grows, by far.

Leadership Moment – Announcements from the weekly Life Group Ministry Update. Since we don't do many pulpit announcements we depend on Life Group Leaders to help communicate the vision and happenings relevant to their members.

Delegation. – This refers to the Delegation Sheet time. At first, the Building or Caring Leader will normally lead this time.. But you can delegate it out too once others become familiar with how it works. Get names and phones as each volunteers.

Group Prayer – Who will lead the group prayer time? If your group is more than 8 people Break into groups of 4-6 for sharing and prayer and have two leaders. Have each person in the small groups answer the question, “How can we pray for you this week?” Have one or two in the group pray for the requests mentioned. Always explain each week that no one has to pray!! That's why you just ask for “one or two.” Make sure at least one mature believe who is comfortable praying is in each group if you break out.

Attendance Email/phone – Host: you will receive an email from ChurchTeams with a secure link. Just click it to go directly to your Group's page and enter attendance or make changes.

Reminder Caller – Gets the sheet and phones everyone 1-2 days before the next group meeting to remind them of what they volunteered for.

HOW TO DELEGATE: 1) Ask, then count silently to 7; 2) Never “volunteer” anyone; 3) Take any undelegated items yourself but be encouraging and enthusiastic: “I'll do this one this week, but I want some of you to be thinking about taking this in the next week or two. The goal is for as many as possible to share little pieces of the group ministry.”; 4) Be positive and believing! . They will more likely respond; 5) Keep it fun and simple; 6) Be persistent. It may take several weeks for people to work up courage.